

Minutes of the Regional Service Commission 8 Meeting, May 23, 2017 Council Chambers, Village of Sussex Corner.

A. Attendance

Director's	Jan	Feb	Mar	Apr	Ma y	June	July	Aug	Sept	Oct	Nov	Dec
M. THORNE	X	X	X	X	X							
J. MCCREA	X	X	X	X	X							
J. BOOTH	X	X		X	X							
K. CHORLEY	X	X	X	X	X							
T. PARKHILL	X	X	X	X	X							
K. BOYE	X	X	X	X	X							
T. SPRAGGETT	X	X	X	X	X							
J. HENDERSON	X		X	X	X							
T. RAYMOND	X	X	X		X							
M. FLEWWELLING	X	X	X		X							
M. COLEMAN	X	X	X	X	X							
E. DALEY -Alternate	X		X	X	X							

Executive Director - Steve Roberts
 Recording Secretary – Pam Kaye
 King County Record – Tammy Scott Wallace
 Public - 3

B. Opening of Meeting –

Chairperson Parkhill called the meeting to order at 7:00 pm and welcomed everyone

Motion: To approve the agenda May 23, 2017

Moved: Director Thorne

Moved: Director Boye

Motion carried (8-0)

C. Conflict of Interest- none

The Chairman asked if anyone had a conflict of interest. None declared

D. Approval of Minutes

Motion to approve minutes of March 28, 2017 meeting

Moved: Director Chorley

Seconded: Director Flewwelling

Motion Carried (9-0)

E. Presentations – none

F. Business arising from the minutes – ED Roberts mentioned a request from Kent region about requesting information about the budget earlier. ED Roberts will be meeting this week with them and will provide an update at June meeting.

G. Correspondence - none

H. Committee Reports

Finance and Budget – ED Steve Roberts - new reports coming in June and Karin will give report

Revenues are at Corporate – 34%, Transfer Station – 31%, Planning - 32%

Expenditures are at Corporate - 34% Transfer Station - 39% Planning - 32%

There are variances in corporate services that will be corrected next month.

Motion to approve financial reports

Moved by: Director Flewwelling

Seconded by: Director Henderson

Motion carried (11-0)

I. Executive Directors Report – Steve Roberts

In April, thirty-one building permits were issued for a total construction value of \$2,603,900, compared to 2016 where thirty permits was issued with a value of \$1,993,000. Thirteen electrical permits were issued for April.

There was four applications for subdivisions and one zoning confirmation with seven document approvals issued in April. No PRAC meeting in April.

Solid Waste

Tonnage Report

April 2017	Residential = 482.89 tonnes	April 2016	Residential = 506.76 tonnes
	ICI = 388.45 tonnes		ICI = 406.94 tonnes

YTD 2017	= 1705.27 tonnes	YTD 2016	= 1739.21 tonnes
ICI	= 1447.11 tonnes	ICI	= 1481.39 tonnes

The total year to date waste is 3152.38

On April 19-21, Andrea attended Provincial Solid Waste Managers meetings in Edmunston. Topics of discussion PPP, Provincial solid waste study, recycling, EPR programs, ICI sector and hours of operation. We have been successful in receiving a grant for a student from Canada Summer jobs for the transfer station where their primary focus will be increasing recycling. We have been able to make a significant change in the amount of cardboard recycled with the operating of the new cardboard baler.

Recollect Waste Wizard and Mobile App – In April, we had 26 addresses searched and 127 residences using the mobile apps with the most searched items being furniture and drywall.

Public Relation Update – In April we were approved for a S.E.E.D. Grant to fund a summer student to assist in the launch of our 3-stream Sorting System. We have dates to meet with all three municipal councils to present the 3 stream sorting system.

ONB Meeting – Board met with Opportunities NB on May 10. Nora Lacy made a presentation to the board on a proposal to sign a MOU between ONB and the individual RSC's in order to have a full time economic development officer in each Region to promote and enhance regional and community economic development.

Strategic Planning Session – Board held a strategic planning session on May 17 at the Village of Norton municipal building, establishing its priorities for the upcoming years and plan of action to implement it. Once the plan has been approved by the Board, it will be available to the public.

Director Henderson made a resolution to send a letter to ONB thanking them for their presentation, and telling them we support them in principal, look forward to further discussions regarding co location with the RSC8 office.

No seconder motion defeated.

Chair suggested board look over their materials provided by ONB and bring to June meeting.

ED Roberts wanted to mention the two days held at the Transfer Station that would be in next month's report and thanked staff for working on the rainy day. Free day had 108 cars in 2016, this year there was an increase to 152 cars.

HHD had 174 cars in 2016 and had a huge increase to 803 cars this year. It shows the great support for those days by the community and the testament to the solid waste staff in promoting and improving these days.

New Business:

Building Committee Terms of Reference – committee will have two board members and two staff members for a term of one year.

Goals:

1. Create and publicize and RFP for office space to rent
2. Determine costs of building an office building on land owned adjacent to transfer station.
3. Determine cost of buying a building for RSC8 office

4. Find Cost savings for taxpayers at end of process

Motion to approve: Director Flewwelling

Seconded by: Director Boye

Motion carried (11-0)

Non-Profit Clean Up Policy:

Report of illegal dumpsites must be in writing with location and scale of site.

RSC8 will partner with any non-profit community group for a cleanup requested in writing, providing a plan of action and details. Any cleanup undertaken will be provided up to two tonnes of free disposal at the RSC8 transfer station and provide sorting bags, sort lists and other resources.

Director Thorne suggested DOE be added to standard illegal dump sites.

Director Coleman asked to put the enforcement part into document, which Director Thorne pointed out is DOE. There is no other enforcement.

Motion to approve: Director McCrea by adding DOE to report

Seconded by: Director Raymond

Motion carried: (11-0)

Public Questions: none

Next meeting June 27, 2017.

Adjourned at 7:30 by Director McCrea



Chair, Thom Parkhill



Recording Secretary, Pam Kaye