

Region Service Commission 8

Minutes of the Regional Service Commission 8 Meeting, November 28, 2017 Council Chambers, Village of Sussex Corner.

A. Attendance

Director's	Jan	Feb	Mar	Apr	Ma y	June	July	Aug	Sept	Oct	Nov	Dec
M. THORNE	X	X	X	X	X	X			X	X	X	
J. MCCREA	X	X	X	X	X				X	X	X	
J. BOOTH	X	X		X	X	X			X	X	X	
K. CHORLEY	X	X	X	X	X	X			X	X	X	
T. PARKHILL	X	X	X	X	X	X			X	X	X	
K. BOYE	X	X	X	X	X	X			X	X	X	
T. SPRAGGETT	X	X	X	X	X	X					X	
J. HENDERSON	X		X	X	X	X			X	X		
T. RAYMOND	X	X	X		X	X				X	X	
M. FLEWWELLING	X	X	X		X				X	X	X	
M. COLEMAN	X	X	X	X	X				X		X	
E. DALEY -Alternate	X		X	X	X	X			X	X	X	
C. MacLeod						X						

Executive Director - Steve Roberts
 Solid Waste Manager – Andrea Davis-Hourihan
 Recording Secretary – Pam Kaye
 King County Record – Tammy Scott Wallace
 Public - 8

B. Opening of Meeting –

Chairperson Parkhill called the meeting to order at 6:58 pm and welcomed everyone. Chair Parkhill stepped down so he could add to the agenda HR committee under committee reports and Under New Business change HR committee recommendations before budget.

Motion: To approve the agenda as amended November 28, 2017

Moved: Director Thorne

Moved: Director Flewwelling

Motion carried (11-0)

Director Raymond asked to make an addition to agenda solid waste under New Business

To approve amended agenda be approved

Moved : Director Chorley

Moved: Director Flewwelling

Motion carried (11-0)

C. Conflict of Interest- none

The Chairman asked if anyone had a conflict of interest. None declared

D. Approval of Minutes

Motion to approve minutes of September 26 and October 11, 2017 meeting

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Moved: Director Thorne
Seconded: Director Boye
Motion Carried (11-0)

E. Presentations – None

F. Business arising from the minutes – none

G. Correspondence – none

Committee Reports

Finance and Budget – Karin Boye

Reviewing budget, in very good position now. We should be in real good shape for next year.

Motion to approve financial reports

Moved by: Director Thorne

Seconded by: Director Raymond

Motion carried (11-0)

Solid Waste Committee – cover it off in ED report – committee has not met

HR committee report – John Henderson has been on HR committee and agreed to come tonight to report to us. HR committee has been dealing with one item with the ED – evaluation and assessment of ED that is fair to board and community. Hard to capture all duties, have to get right level of input, had a number of meetings and struggles to get the right language. Not quite ready for presentation to board. One or two meetings more are needed. John will still act as Chair, would like to have endorsement of the board.

Director Chorley would like to move that John Henderson continue as Chair as a member of the public at large, Seconded by Director McCrea.

Motion carried (11-0)

I. Executive Directors Report – Steve Roberts

In October forty-six building permits were issued for a total construction value of \$2,149,700, compared to 2016 where twenty-six permits was issued with a value of \$1,924,249. Fourteen electrical permits were issued for October.

There were two applications before PRAC and four document approvals issued in August. PRAC approved a flag-lot related to a subdivision in the Village of Norton and recommended enacting the proposed draft Village of Norton Rural Plan and Zoning Plan to the Village of Norton Council.

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Solid Waste -Tonnage Report

October 2017 Residential = 495.44 tonnes
ICI = 420.84 tonnes

October 2016 Residential = 545.32 tonnes
ICI = 442.41 tonnes

YTD 2017 = 4490.36 tonnes
ICI = 4300.59 tonnes

YTD 2016 = 4596.91 tonnes
ICI = 4636.05 tonnes

The total year to date waste is 8790.95

Recollect Waste Wizard and Mobile App – In October, we had 950 addresses searched 160 App downloads and 166 reminders, using the mobile apps with the most searched items being plastic bottles and milk cartons.

Accomplishments in October:

- 3 Stream System launched on September 18, 2017, in October we are still receiving higher than normal call volumes. Most people are calling to ensure they are sorting their waste appropriately and looking for information in regards to their hauler.
- We have been seeing a continuous improvement in sorting as we move along in the 3 stream program. We have been receiving good results from ECO 360 audits. We are moving forward in a very positive manner and we will only see improvements from here! Hats off to the residents and their hard work and commitment.
- Prepared and submitted interim ETF report on October 18, 2017.
- Identified a specific rural route that was missed in our mail out, we got the information packaged and delivered to these residents
- Met with Science East on October 19, 2017. Science East held an information evening at the Apohaqui Elementary School on October 19. We supplied them with information about the new 3 stream sorting system and promotional items to hand out at their event, which included the Zack and Claire educational workbook.
- New decals on the public space garbage cans look great and give them a fresh look
- Advertisements were placed in the Kings County Record and Hampton/Sussex Herald as well as on our Facebook page promoting free day and HHW day at the Transfer Station
- Free Day was held at the Transfer station on Oct. 21, 2017 and served 140 vehicles, collected 29.9 tonnes of waste. Average wait time was 45-55 min. With positive feedback from the residents that utilize the day. An increase of 26% used the service from 2016.

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- Radio ads were aired during the month of October, reminders about the launch of the 3 stream sorting system. Ads run last couple of weeks of October promoting the new winter hours at the transfer station.
- On October 30, 2017, Andrea and Steve attended an inter-regional meeting – Solid Waste collaboration with Kent Regional Service Commission and ECO 360.

Motion to accept ED reports, made by Director Flewelling, seconded by Director Thorne

Motion carried (11-0)

New Business

Director McCrea made a motion to deposit \$10,000 in Solid Waste Operating Reserve, seconded by Director Thorne.

Discussed among board if there was enough confidence to put \$15,000 in reserve, ED expressed that there could be a sudden change in December.

Motion to amend amount to \$15,000 by Director Thorne, seconded by Director McCrea.

Motion carried (10-0) (1 forgo)

HR recommendation

Recommendation of HR committee to add one sentence and one word in next sentence on Page 39. The Board of Directors will assess the Executive Director's performance and approve his or her salary. All other salary increases are to be recommended by the Executive Director and approved by the Board of Directors.

Motion to approve this recommendation by Director Chorley on Page 39 of operating manual be revised, seconded by Director Boye

Motion carried (11-0)

2018 Budget

Motion to approve 2018 budget by Director McCrea, seconded by Director Booth.

Discussion – Town of Sussex appreciates the effort put into this budget following changes in the past year. Village of Sussex Corner, Norton and Hampton will be supporting the budget

Director Coleman stated that the corporate costs are not shared fairly and will abstain from voting. Would like the board to tackle issue of fairness, either go back to old formula or come up with new one. Fairness has to be part of equation.

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Motion (8-2) Boye and Raymond opposed. Coleman abstained

Motion passes at 78.72%

Motion that ED and finance committee work together immediately in the new year at how we can reduce costs so that next year the budget can work through process more efficiently by Director McCrea, amendment that within the framework of the act and regulations by Director Thorne seconded by Director Boye.

Director Flewwelling has concerns with the finance committee and ultimate goal of reducing expenses. Holding ED accountable, may be held in line but not necessarily reduce expenses. Does not give director flexibility to carry out his job.

Amend the motion to look at costs rather than reduce by director McCrea, seconded by Director Flewwelling,

Motion carried (11-0)

Solid waste - Director Raymond would like the board to look at direct haul, so we know where we are going in future in January.

Director Raymond made a Motion that at January's meeting, we take a look at where we are going to go with operating solid waste facilities and transfer station, seconded by Director Daley

Director McCrea asked would we be bypassing solid waste committee or should we start there.

Director Thorne if you are just looking to save a buck, look at direct haul, but what do we do with the transfer station. It was the recommendation of the solid waste committee in the past was to best look after waste. It's easy to talk about direct haul when you are talking about bag system. The haulage is done by Environment and local government, but the problem becomes with the items not covered by three stream system. Increase of illegal dumping in rural areas. Discussions have only looked at direct haul and left out the other costs and responsible manner. The responsibility of the board is to run efficiently as public demands. There is a cost to environmental stewardship. Are you suggesting this matter should begin with ED and staff?

Director Raymond would like to see this discussion carried out to the finish. Direction can be given to solid waste committee.

Director Coleman stated the Stantec report states the savings of a combined method.

Motion carried :(10-0) (1 forgo)

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Public Questions: Wayne Wilkins – budget is passed would the board members say why they voted yes or no, people they represent would like to know

Director McCrea – option to not passing is that immediately taken over by local government in Fredericton, trustee would come and do all financials – alternative is much worse very comfortable voting this way

Director Thorne – many components to budget, it must be examined to see if it falls in correct legislation. I have put faith in Ed and staff.

Director Spraggett – feel the same as Jim, after getting more information at RAC meeting

Director Booth – discussed budget in council we know what costs are, may not like them but have to follow legislation

Director Raymond – need to have meetings every month, allocation are not assigned appropriately – not enough meetings need to start working earlier in year LSD's pay biggest part of increase

Director Parkhill – most important thing is trust – brief history of what ED and staff have done in past five years. Savings have been seen – See dedication of employees, ED is responsible for that missed when counting dollars and cents.

Director Flewwelling – only have one employee who is on the ground have watched the ED recognized when doing a good job. Be supportive of output and support budget

Director Coleman – don't think the budget is fair or shared equally at all province has mandated us to live in RSC – LSD's have to participate but municipalities do not have too. Beyond we have costs as organization – province used commission as first point of introduction. Formula was changed last year and that change has made a shift in corporate costs. Unable to support this budget and board needs to address formulas - did not want to vote against and go to trusteeship. If we want to move ahead with good ideas we need to be all be paying fairly.

Director Chorley – we were married into this RSC but we do not participate in garbage or planning We do not use any of these services, but we do pay our fair share of services. I think it was a good budget and have been on finance committee in past.

Director Daley – voted yes but did not believe, when we were told that a trustee would take over and costs would be more. We do not have a good relationship with the minister, we are not treated the same as municipalities. Needs to have better relationship with finance committee.

Director Boye – No already said we were not respected as finance committee, had no real consultation

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Wayne suggested LSD's might consider amalgamating in future

Mac – looks to me like it was a forced vote

When you are talking about garbage tires and white goods oil can all be taken to recycle depots.

There was no sign up this year for free garbage or HHW day. ED answered this question, we could not put a sign up twice in the same place bylaw of town and there is a cost to it. There was not much of a decrease in usage.

A member of the public had a good suggestion that we partner with local businesses and use their sign boards.

John Henderson – ask ONB to provide periodic reports Chair has understanding they will be attending meetings and to bring written report

Brian – 3 bag garbage system – can only pick up one colour each week – has documented proof. Andrea said she would speak to haulers they are not supposed to be doing this. It has to be sorted on floor manually. Mayor Flewwelling will follow up as it is occurring in Sussex Corner.

Director Flewwelling adjourned meeting at 8:15pm.

Next meeting January 23, 2018.



Chair, Thom Parkhill



Recording Secretary, Pam Kaye