

Region Service Commission 8

Minutes of the Regional Service Commission 8 Meeting, September 26, 2017 Council Chambers, Village of Sussex Corner.

A. Attendance

Director's	Jan	Feb	Mar	Apr	Ma y	June	July	Aug	Sept	Oct	Nov	Dec
M. THORNE	X	X	X	X	X	X			X			
J. MCCREA	X	X	X	X	X				X			
J. BOOTH	X	X		X	X	X			X			
K. CHORLEY	X	X	X	X	X	X			X			
T. PARKHILL	X	X	X	X	X	X			X			
K. BOYE	X	X	X	X	X	X			X			
T. SPRAGGETT	X	X	X	X	X	X						
J. HENDERSON	X		X	X	X	X			X			
T. RAYMOND	X	X	X		X	X						
M. FLEWWELLING	X	X	X		X				X			
M. COLEMAN	X	X	X	X	X				X			
E. DALEY -Alternate	X		X	X	X	X			X			
C. MacLeod						X						

Alternate – Norm Munro

Executive Director - Steve Roberts

Solid Waste Manager – Andrea Davis-Hourihan

Recording Secretary – Pam Kaye

King County Record – Tammy Scott Wallace

Public - 2

B. Opening of Meeting –

Chairperson Parkhill called the meeting to order at 6:58 pm and welcomed everyone.

Motion: To approve the agenda September 26, 2017

Moved: Director Chorley

Moved: Director Coleman

Motion carried (11-0)

Motion by Director Henderson to amend agenda by adding recommendation of the budget by finance committee, seconded by Director Coleman

C. Conflict of Interest- none

The Chairman asked if anyone had a conflict of interest. None declared

D. Approval of Minutes

Motion to approve minutes of June 27, 2017 meeting

Moved: Director Flewwelling

Seconded: Director Henderson

Motion Carried (11-0)

E. Presentations – None

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F. Business arising from the minutes – none

G. Correspondence – none

Committee Reports

Finance and Budget – Karin Boye

Reviewing budget, positive outcome, everything balancing

Recommend the approval of June 30th financial statements

Motion to approve financial reports

Moved by: Director McCrea

Seconded by: Director Henderson

Motion carried (11-0)

Solid Waste Committee – Marc Thorne

Discuss split tip fee more after approval of draft budget

Cardboard bin trial – Andrea to explore cost of implementing a cardboard bin drop off to residents at no charge – Andrea looking at site collection and cost – price of recycled cardboard \$140/ton

Change of hours at Transfer station – winter hours effective Nov 4, Mon-Fri. 8-5, closed Saturday

Very successful open house in community launching 3 stream system. Steve thanked Andrea, Katie, Lauren for their work as well as the board for supporting the program.

Hampton Tonnage possibility of receiving Town of Hampton and LSD of Hampton tonnage without payment of base amount. Steve and Andrea will look at these numbers and report back.

ECO 360 has a diversion rate of 34%, very successful.

I. Executive Directors Report – Steve Roberts

In August forty-six building permits were issued for a total construction value of \$2,470,818, compared to 2016 where thirty-three permits was issued with a value of \$2,705,500. Eleven electrical permits were issued for August.

There was ten applications for subdivisions, four zoning and three document approvals issued in August. No PRAC meeting in August.

Solid Waste -Tonnage Report

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August 2017 Residential = 478.46 tonnes
ICI = 477.367 tonnes

August 2016 Residential = 490.46 tonnes
ICI = 498.39 tonnes

YTD 2017 = 3593.73 tonnes
ICI = 3449.51 tonnes

YTD 2016 = 3592.39 tonnes
ICI = 3683.35 tonnes

The total year to date waste is 7043.24

Recollect Waste Wizard and Mobile App – In August, we had 327 addresses searched 726 App downloads and 140 reminders, using the mobile apps with the most searched items being styrofoam and diapers

Accomplishments in August:

- Conducted 3 stream information sessions in 9 communities
- made a banner to highlight the new 3 stream information system
- with help from crosswinds stuffed 12,250 envelopes for mail outs on 3 stream system
- Summer students Gabrielle DeGooyer and Christopher Preston finished their summer employment on August 25th

Director Thorne suggested Q&A could be put on website, people need to know the benefits of the 3 stream system

App is a good thing Director Flewwelling and Chair Tom Parkhill both emphasized

New Business:

Withdrawal from Planning Operating Reserve – will be faced with \$88,000 deficit this year caused by \$66 surplus from two years remainder is made up of solid waste \$26,000, \$45000 planning. We would like to take out \$25,000 from reserve.

Motion to take \$25,000 from planning operating reserve to offset \$88,000 deficit in 2018 budget.

Motion made by Director Coleman

Seconded by Director Boye

(Motion carried (9-0)(2 forgo)

Office Space RFP- had conversations about possible space to lease – an RFP has been developed

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Motion to distribute RFP and accept bids for office space in June 2018 and finalize wording with committee

Motion made by Director Coleman

Seconded by Director Flewwelling

Motion carried (11-0)

Strategic plan - shared with board for review, developed in past year, identified 6 priorities

1. Creating a brand and name 2. Optimizing Solid Waste Collection and Disposal 3. Enhancing Collaborative Services 4. Improving Board Governance and policies 5. Economic Development and Economic Security 6. Improve Relationships and Political influence of RSC8.

Motion to adopt the strategic plan made by Director Coleman, seconded by Director Flewwelling.

Director McCrea recommended it would be a living document and can be amended at any time.

Motion carried (11-0)

Transfer Station Hours of Operation

Motion to change hours at transfer station to winter 8:00-5:00 closed Saturdays to be effective Nov.4 for Nov. Dec. January, March and summer hours effective April 2 for April, May, June, July, August . September, October

Made by Director Thorne

Seconded by Director McCrea

Motion carried (9-0) 2 forgo

Differential Tip Fee- recommend to solid waste committee that everyone could bring in 1 ton of garbage sometime during the year instead of having two free days. Change in hours needs to be emphasized to public.

Differential tip fee – Moncton proposed 75-99 for ICI. Not fair for residential to pay extra cost.

Propose having differential fee for ICI to do 3 stream to get lower price.

Motion to recommend differential fee in line with costs established by ECO 360 in 2018.

Motion withdrawn

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Fees should be set up and come in as part of budget. The board gives consensus to go ahead with this.

ONB Proposal for Regional Economic Development

Motion to accept ONB proposal for Regional Economic Development as part of RSC8 by signing Memorandum of Understanding

Motion made by Director Henderson

Seconded by Director Thorne

Motion carried (7-3)

Motion to offer to rent space for ONB in our office space by cost recovery

Motion made by Director Henderson

Seconded by Director Flewwelling

Motion carried (7-3)

Recommendation of finance committee – met on Aug. 20 – present options to board – prior to next meeting

Motion for the finance committee with assistance of Ed to present options to the board before next meeting for 2018 budget (freeze budget and options for reallocation of the corporate allocation)

Motion by Director Boye

Seconded by Director Coleman

Motion (5-6) against motion fails.

Director Thorne will oppose motion as budget should not be in camera, a board that would freeze a budget that has not been seen is not feasible, as far as the reallocation of corporate allocation has been a hot potato topic. Certain members of finance committee are trying to shuffle costs that are in violation of the act. Last year budget was delayed because of disagreement on corporate allocation on recommendation of third party. No idea why this is raised again. The town of Sussex is most impacted by this decision, have been trying to get beyond this barrier of working together. I will not support a motion to reopen this discussion again.

Director Flewwelling will not be supporting the motion as well. This board has hired an ED to look after financial matters. No one on this board has financial experiences. The act clearly outlines budget development issues. Given time lines required to bring a draft budget before committee in

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late August. Committee changes rules of the game and is suggesting to freeze budget. How can you expect our ED to do an effective job?

Finance committee has not advanced anything, so should be following act.

Director Coleman emphasized the budget had been in camera last year, so would be prepared to have budget in public. Point is well taken with ongoing approach to corporate allocation. Board needs to deal with this, proposal committee has been put forth is fair and equitable. All people living in RSC8 would be paying equitable corporate costs. Board has authority to put costs on collaborative services, this would be a fair and equitable way of doing this. The intent is to have more options to provide board with more information. Recommendations of finance committee are to provide more information to the board.

Director Thorne said that this issue had the opportunity to be discussed in June and there is a cost for another meeting. The finance committee wanted more time for discussion is why they did not bring it forth. Director Coleman says they want more time to give more information to give a better decision.

Chair is asking why this is happening now and not a few months ago. No decisions were made.

Provide more information to make better decisions. When did the board give indication to change allocations? Second year in a row, this is being done again; Where is finance committee getting mandate. Chair Parkhill asked Director Coleman what do you see happening if this motion fails.

Director Flewwelling envisions if this motion is defeated I would believe that finance committee resign and budget prepared by Ed and get direction from board.

Public Questions: Susan McNichol - Is there a limit on weight of garbage, yes 50 lbs.

Is there clear bags in stores – have already alerted stores to be prepared.

Does Sussex have a different contract with Sussex & Sussex Corner? Yes we do, participate in program together. Green was picked up Monday, but not in Sussex. It will be looked after in the morning.

Brian McNichol asked if you use microphones at next meeting.

Director Flewwelling adjourned meeting at 9:00 pm.

Next meeting November 28, 2017.

Adjourned

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Next meeting November 28, 2017.

Adjourned at by Director



Chair, Thom Parkhill



Recording Secretary, Pam Kaye