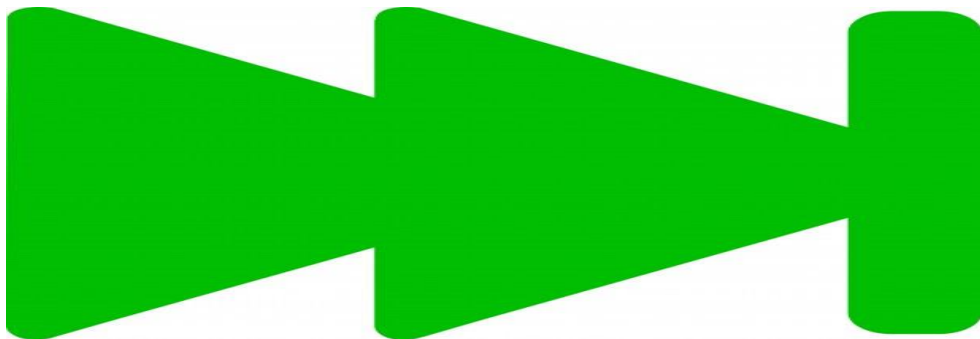


Regional Service Commission 8

2014 Annual Report

Moving Forward....



RSC8 Mission Statement...

Regional Service Commission 8 is committed to providing and facilitating regional service delivery in an open and transparent way.

We will look for ways to collaborate to find efficiencies in delivering those services that benefit the Region as a whole, while respecting local interests.

We will be respectful of each other and our member communities as we work to build collaboration in our region so we can become stronger together.

At RSC8, we believe in...

Being respectful

Holding ourselves accountable for results

Working collaboratively

Making a difference

1.0 Message from the Chairperson

The past year 2014 continued to be interesting and challenging for the Commission. We started off with the new Executive Director Steve Roberts in January. There were 11 regular monthly meetings of the board of directors with two special meetings to deal with in camera items. Solid Waste and the transfer station were major items last year because the contracts were near completion. The contract with the Westmorland Albert Solid Waste ran out December 31, 2014 and the contract with Sussex Waste Management for operating the transfer station will expire April 30st 2015. The Solid Waste Transfer Station Opportunity Analysis, conducted by Stantec, was presented to the Commission. The considered options, arrangements and alternative strategies were discussed at the following monthly meetings.

In April 2014 the flooding in Sussex Corner and Sussex was of a great concern to the Commission. Measures to prevent flooding in the future were discussed and how the Commission might be able to help.

Every quarter the RCMP made a presentation to the Commission which included an update on the activities in the Region. The members of the board were able to bring in their concerns about Policing in our region.

Meetings for the Chairs of Commissions from around the Province took place twice last year in Fredericton. It is always a great opportunity to find out what is happening in the other parts of the Province and to share ideas and solutions for more effectiveness and efficiency.

The Commissions have experienced 3 Ministers of Environment and Local Government since being formed. The Commission met the current Minister Hon. Brian Kenny this past winter. He was very interested in how he could help us become more effective in our Mandated Services. A Strategic Planning Session was held in Hampton in October, from which a Mission Statement was formed and adopted.

A new Planning Director was hired in November. The former one left after 8 years with the Commission to go back home to Nova Scotia.

I would like to say 'Thank You' to Frank Jopp and Brian Dunfield for their time spent on the RSC 8 and also to my fellow directors for your support and dedication to your position on the board. Many thanks also to the Executive Director and staff of RSC 8, who are very dedicated to their jobs.

Jim McCrea
(Chairman)

2.0 Moving Forward

The regional service model is one of the key features of the New Local Government System. This model will support the needed connectivity and cooperation between communities to ensure that both individual local governments and Local Service Districts are better positioned to meet the service needs of residents and to benefit from collective efforts to build and sustain stronger regions.

Regional Service Commission 8 will look to carry out its mandate under this new model by expanding its role in the Region. Building relationships in the Region will be a major goal of the commission as it looks to provide more services under its mandate going forward. The commission must deliver tangible benefits to the people of the Region through collaboration and cooperation. Moving forward, we will continue to offer and improve on our current services while striving to expand our mandate to offer more services to our member communities.

During 2014, the people of Region 8 embraced our invitation to build relationships based on trust and commitment. Through this commitment we were able to work together and move the Region forward and expand the mandate of Regional Service Commission 8. We worked extremely hard to provide our mandated services of solid waste and planning and were able to decrease our overall budget to the benefit of our member communities. We were able to find efficiencies in how we offer our services and continually seek out further reductions in order to reduce costs.

We realize that we still have a lot of work to do but are excited about working with our partners to further enhance the mandate of RSC8. During 2014, we saw a shift in attitudes as people recognized that RSC8 could play a role in advancing regional initiatives. We realize that we cannot do this alone and need the residents of our Region to work with us as we move Regional Service Commission 8 forward.

In 2014, the Board of Directors developed and adopted a mission statement, values and priorities for Regional Service Commission 8. In order to ensure that we follow the mission established we must continue to operate the Regional Service Commission by the agreed values of being respectful; holding ourselves accountable for results; working collaboratively and making a difference.

Moving forward, if we hold these established values true to our organization, we will certainly be able to move Regional Service Commission 8 in the right direction and become the “go to,” organization for regional issues.

We look forward to working with our members as we continue to keep moving forward.

3.0 Profile of Region

Located in the south-central part of the province, the Regional Service Commission 8 (RSC8) has an area of 4009 square kilometers.

The RSC8 region is characterized by suburban/rural communities. It includes two towns (the *Town of Hampton and the Town of Sussex*), two villages (*The Village of Norton and the Village of Sussex Corner*), and 14 local service districts (LSD) (*Brunswick, Cardwell, Hammond, Hampton, Havelock, Johnston, Kars, Norton, Springfield, Studholm, Sussex, Upham, Waterford, Wickham*).

The RSC8 region has a total population of 30,920 and combined assessed property values of approximately \$2.5 billion. Currently, 62 per cent of the population resides within the unincorporated areas and 38 per cent of the population resides within municipalities.

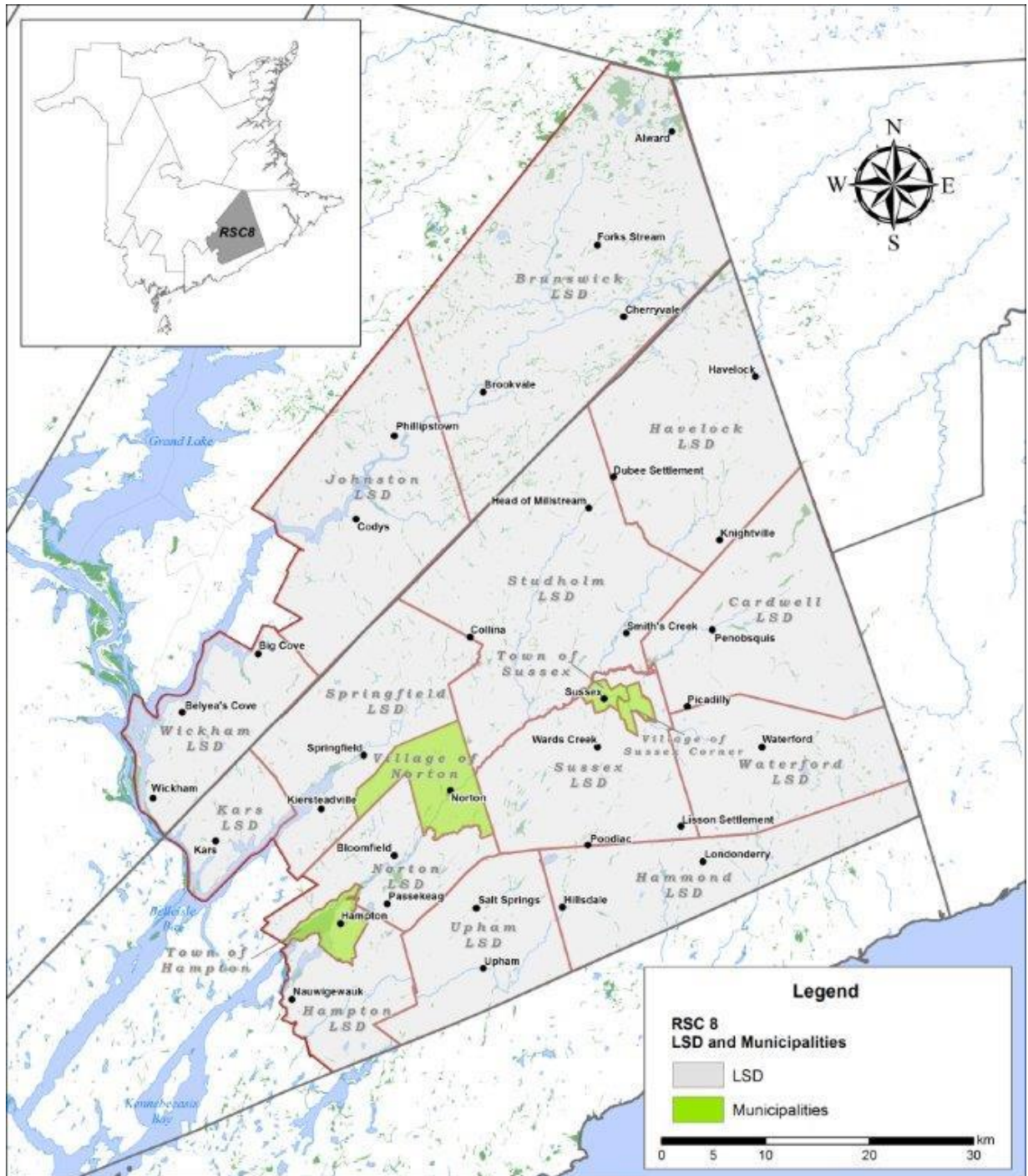
In terms of the two official languages, 97 per cent reported *English* as their mother tongue, with one per cent reporting *French* as their mother tongue.

80 per cent of the working population lives and works within this region. The economic base of this region is supported primarily through natural resource-based industries (including forestry, mining and natural gas production), agriculture, tourism, service industries and retail businesses.

Communities within this region are cost sharing on solid waste through the RSC8 (*formally known as Kings County Solid Waste Commission*). As for economic development, the majority of the region is currently served by Enterprise Fundy, with two LSDs served by Enterprise Central NB. Presently the LSDs, the Village of Norton and the Village of Sussex Corner receive land use planning services from Regional Service Commission 8. The Town of Sussex and Hampton provides its own land use planning services.

Policing in the region is provided by the RCMP through various agreements. In terms of fire prevention and suppression services, there are currently 9 separate fire departments (three municipal, and seven LSD serving the region. Exhibit 3.1 provides a detailed map of the region.)

Exhibit 3.1



4.0 Governance and Administration

4.1 Member Communities

Municipalities

Town of Hampton	Town of Sussex
Village of Sussex Corner	Village of Norton

Local Service Districts

Hammond	Waterford	Springfield
Cardwell	Sussex	Hampton
Brunswick	Wickham	Upham
Johnston	Studholm	Kars
Havelock	Norton	

4.2 RSC8 Board Members

James McCrea, Chair	Local Service District Representative
Karin Boye, Vice Chair	Local Service District Representative
John Henderson	Local Service District Representative
Bryant Dunfield	Local Service District Representative
Frank Jopp	Local Service District Representative
Tammie Spraggett	Local Service District Representative
Marc Thorne	Mayor of the Town of Sussex
Ken Chorley	Mayor of the Town of Hampton
Juliana Booth	Mayor of the Village of Norton
Steven Gillies	Mayor of the Village Sussex Corner

Legalisation provides that alternates may attend in the event that an LSD representative or the Mayor of the Municipality cannot attend a meeting. The following is a list of alternates:

Tony Pollock	Local Service District Representative
Ben Whalen	Deputy Mayor of the Village of Sussex Corner
Ann-Marie Snyder	Deputy Mayor of the Village of Norton
Gary Crossman	Deputy Mayor of the Town of Hampton
Ralph Carr	Deputy Mayor of the Town of Sussex

Planning Review and Adjustment Committee

The Planning Review and Adjustment Committee (PRAC) is appointed by Regional Service Commission to carry out advisory and decision-making functions as specified under the provincial *Community Planning Act*. These responsibilities include, but are not limited to, decisions or recommendations on development applications and land use planning advice to either the Municipal Council or the Minister of Environment and Local Government.

Regional Service Commission 8

The decisions and recommendations made by this Committee are guided by the provisions of the *Community Planning Act*, and any regulations and by-laws thereunder. The deliberations of the Committee are supported by the analysis and advice of professional staff of RSC8. The RSC 8 PRAC serves the Villages of Norton and Sussex Corner as well as the 14 Local Service Districts within Region 8.

PRAC Members

David Henderson, **Chairman**

Robert Bates, **Vice Chair**

Reece Black

John Blenis

Juliana Booth

Rick Horton

Susan Northrup

James McCrea

Marylou Wiggins

The Committee met in the months of March, April, June, July, August, and November.

4.3 Organizational Structure

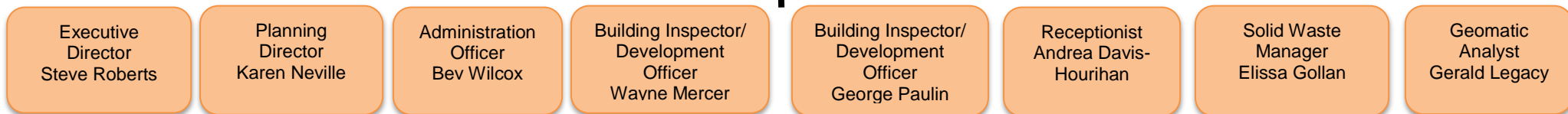
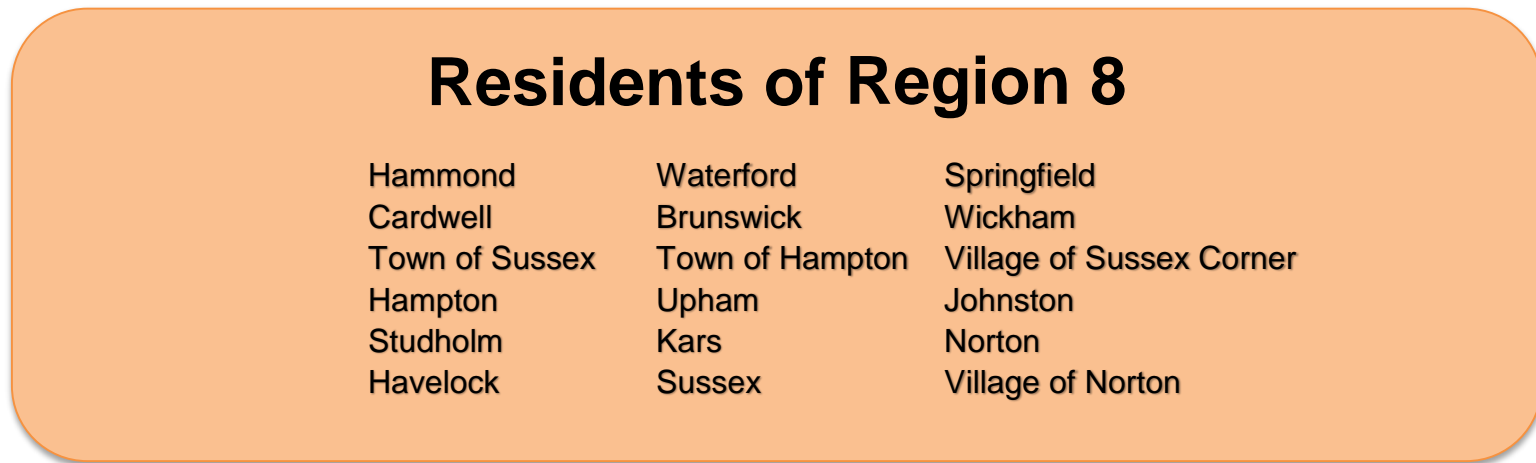
The Board of Directors of RSC 8 is made up of ten directors from the area of Queens and Kings County. Based on a formula provided by the Provincial Government, there are six directors from Local Service Districts (LSDs) and four directors from municipalities. The mayors are mandated to the board and the LSD representatives were elected by their peers. An election is held for Board members to elect a chairman and vice chair that act as the executive. The Executive Director reports to the Board and all staff of the Regional Service Commission 8 report to the Executive Director. Staff is comprised of a planning director, solid waste manager, office administrator, 2 building inspectors, GIS specialist and a receptionist.

Exhibit 4.1 depicts the organizational structure, recognizing the importance of its members at the highest level of organizational chart.

Exhibit 4.1

Regional Service Commission 8

Organizational Chart



5.0 Service Provisions

5.1 Land Planning and Inspection Services

According to the *Regional Service Delivery Act*, Regional Service Commission (RSCs) are responsible for providing local land use planning services to all of its members that are local service districts and can enter into an agreement to provide such a service to its municipal members.

Regional Service Commission (RSC8) powers and responsibilities with respect to land use planning are outlined in the *Community Planning Act*. These generally include:

- Development and administration of rural plans, and building and subdivision by-laws
- Approval of new subdivisions
- Planning advice to municipalities, rural communities, and the Minister of Environment & Local Government
- Issuance of building permits
- Inspection of new development and buildings

RSC8 also provides education to municipal councils, rural community committees and the general public with respect to land use and environmental issues, planning, and the National Building Code. It liaises with community representatives and develops partnerships with the communities it serves.

Regional Service Commission 8 provided local land use planning services to the following communities:

Municipalities

Village of Sussex Corner

Village of Norton

Local Service Districts

Hammond
Cardwell
Brunswick
Johnston
Havelock

Waterford
Sussex
Wickham
Studholm
Norton

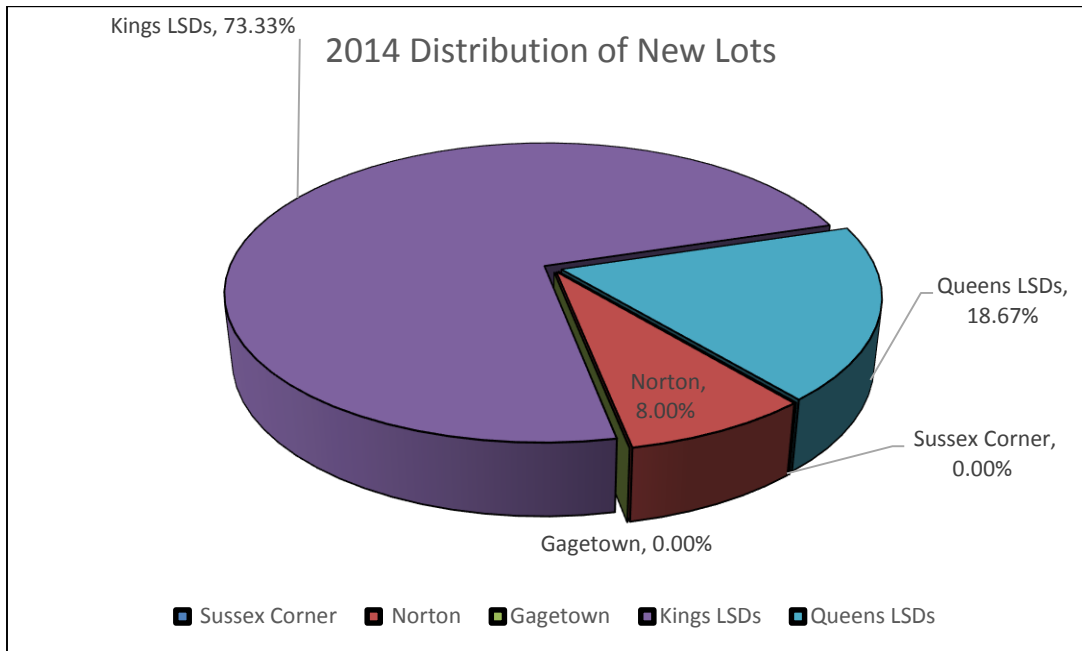
Springfield
Hampton
Upham
Kars

Within the 2013 Annual Report, the values for building permits and subdivision creation were reported for the LSD's of Waterborough, Cambridge, and the Village of Gagetown. For 2014, these communities received their local planning and building inspection services from RSC11. It is important to note this loss in geographic area when considering this year's values for building permits and subdivision creation, especially when comparing to 2013 values.

Subdivision Development

Subdivision is the process of altering legal property boundaries. It usually involves the dividing of a property into smaller parcels of land. It can also include the realignment of existing property lines or the consolidation of one or more properties into a single parcel. RSC8 staff are responsible for overseeing and granting approvals for the subdivision of land. While staff is ultimately responsible for subdivision approval, some plans of subdivision require additional approval from the Planning Review and Adjustment Committee. These types of plans of subdivision include those that included the creation of public roads, require variances to lot size, or create lots that do not front on a public road.

In 2014, RSC8 approved a total of 61 subdivisions, involving the creation of 75 building lots. The total number of subdivision approvals represents a 29.9% decrease from the subdivision approvals for 2013, and the number of building lots in 2014 was thirty-nine building lots less when compared to 2013.



For a breakdown of the number of subdivisions and lots created please refer to Exhibit 5.1.

Exhibit 5.1 2014 Subdivision Approvals			
Location	No. of Subdivisions	No. of Building Lots	Percent of Total Lots
<u>Villages</u>			
Sussex Corner	0	0	0.00%
Norton	3	6	8.00%
TOTAL VILLAGES	3	6	8.00%
<u>Local Service Districts</u>			
<u>Kings</u>			
Cardwell	7	8	10.67%
Hammond	0	0	0.00%
Hampton	6	8	10.67%
Havelock	1	1	1.33%
Kars	3	3	4.00%
Norton	3	2	2.67%
Springfield	4	5	6.67%
Studholm	14	16	21.33%
Sussex	5	5	6.67%
Upham	4	6	8.00%
Waterford	1	1	1.33%
Total Kings East LSDs	48	55	73.33%
<u>Queens</u>			
Brunswick	1	0	0.00%
Johnston	5	7	9.33%
Wickham	4	7	9.33%
Total Queens LSDs	10	14	18.67%
TOTAL LSDs	58	69	92.00%
GRAND TOTAL	61	75	100%

Building Activity

Obtaining a building permit ensures that a development is in conformity with building regulations and bylaws as well as the National Building Code. Building permits are issued for the protection of the property owner and for the safety of future property owners and occupants. Since June of 2002, following the adoption of a supplementary building regulation by the Provincial Government, structural building inspection service have been provided to all of the rural areas of the Province.

In 2014 RSC8 issued 331 building permits, 4.9% less than the 348 permits issued in 2013. The total value of construction was \$21.6 million which is a decrease from the total value of construction of \$31 million in 2013. This decrease is largely due to the lack of large building developments in 2014, such as the Mill Cove Nursing Home.

Exhibit 5.2 provides a breakdown of construction activity by sector.

Exhibit 5.2			
Building Activity by Sector – 2014			
TOTAL BUILDING PERMITS	Building Permits	Value of Construction	Percent of Total
Residential (including accessory buildings)	290	16,836,850	77.86%
Agricultural	15	997,500	4.61%
Commercial	14	439,500	2.03%
Public Buildings	8	439,500	2.03%
Industrial	4	2,911,000	13.46%
GRAND TOTAL	331	21,624,350	100.00%

Of the 331 Residential building permits issued in 2014, 92 of those were for new housing starts. New housing starts includes new single family homes, installation of mobile homes and seasonal residential development. The construction value of those 92 permits was \$12,257,100 which compares to the 87 building permits valued at \$12,916,020 issued in 2013 for new housing starts.

Exhibit 5.3 provides a detailed breakdown of 2014 construction in individual Local Service Districts (LSDs) and Villages.

Exhibit 5.3					
2014 Building Activity (compared with 2013)					
	2014			2013	
Location	Building Permits	Value of Construction	Percent	Value of Construction	Percent
<u>Kings County</u>					
Sussex Corner Village	29	\$1,291,800.00	5.97%	\$719,847.00	2.32%
Norton Village	17	\$1,346,750.00	6.23%	\$2,958,555.00	9.52%
Cardwell	31	\$891,300.00	4.12%	\$782,485.00	2.52%
Hammond	7	\$2,056,000.00	9.51%	\$253,200.00	0.82%
Hampton	40	\$3,415,500.00	15.79%	\$1,796,500.00	5.78%
Havelock	7	\$87,500.00	0.40%	\$1,118,085.00	3.60%
Kars	17	\$800,000.00	3.70%	\$284,000.00	0.91%
Norton	16	\$1,315,300.00	6.08%	\$822,000.00	2.65%
Springfield	29	\$1,552,500.00	7.18%	\$913,863.00	2.94%
Studholm	43	\$2,448,000.00	11.32%	\$2,780,000.00	8.95%
Sussex	31	\$2,837,200.00	13.12%	\$3,455,400.00	11.12%
Upham	13	\$912,000.00	4.22%	\$201,000.00	0.65%
Waterford	6	\$659,000.00	3.05%	\$469,000.00	1.51%
Total	286	\$19,612,850.00	90.70%	\$16,553,935.00	53.29%
<u>Queens County</u>					
Gagetown Village	N/A	N/A	N/A	\$407,500.00	1.31%
Brunswick	6	\$141,500.00	0.65%	\$219,500.00	0.71%
Cambridge	N/A	N/A	N/A	\$624,000.00	2.01%
Johnston	25	\$1,313,000.00	6.07%	\$1,403,500.00	4.52%
Waterborough	N/A	N/A	N/A	\$11,662,000.00	37.54%
Wickham	16	\$557,000.00	2.58%	\$194,000.00	0.62%
Total	47	\$2,011,500.00	9.30%	\$14,510,500.00	46.71%
GRAND TOTAL	333	\$21,624,350.00	100.00%	\$31,064,435.00	100.00%

Building Permits for Electrical

Separate building permits are issued for electrical upgrades and electrical changeovers for existing structures in cases where no structural building activity is taking place. These Building Permits for Electrical Only are forwarded to Public Safety before a wiring permit is issued to the electrician. A total of 150 electrical building permits were issued during the year.

Status of Rural Plans

Village of Sussex Corner

A review of the Village of Sussex Corner Rural Plan was in progress throughout 2014 and was nearing its completion as the year came to an end. Karen Neville has been the lead planner on this project. Council, along with Karen, were pleased to see this review coming to completion.

Other Initiatives

The following is a brief overview of some of the initiatives or activities undertaken by the RSC8 Staff that are in addition to ongoing tasks defined under the *Community Planning Act* including, the preparation of Rural Plans, and the processing of applications for rezoning, subdivision, variances and adjustments, Rural Plan enforcement, and the issuing of building permits and related inspections.

- RSC8 staff meets with our municipal partners on request or as warranted. These meetings offer an opportunity for RSC8 staff to meet with the Council to answer general questions and cultivate public relations. These meetings may also be specific to an issue of interest or concern including a development, a Rural Plan Amendment, or by-law enforcement, or a general public information session.
- The Planning Director regularly attends meetings of the Provincial Planning Directors. This group includes the Planning Directors from the RSCs across the province, as well as, several larger urban municipalities. This forum allows an opportunity to “share notes” on matters of mutual interest and to regularly liaise as a group with staff of the Department of Environment and Local Government, including the Deputy Minister. Of note, the Planning Directors have had ongoing discussions with provincial staff regarding the *Community Planning Act* review, revisions to the provincial wetland regulation, the development of Regulations under the *New Brunswick Building Code Act*, and a variety of procedural matters related to the implementation of the *Community Planning Act*.
- Over the course of the past year, RSC8 staff have presented at or participated in a variety of forums that aided in the exchange of knowledge and information with the public and peers.
- In order to stay in touch with issues at a Provincial and Maritime level, Planning Commission staff participate in their respective professional associations in a variety of capacities.
- Elissa Gollan is member of New Brunswick Association of Planners education committee. The purpose of the committee is to identify and organize training opportunities for New Brunswick planners, as well as planners throughout the Maritimes.
- George Paulin is the Zone 6 Representative on the Executive of the New Brunswick Building Officials Association.
- The 2014 Canadian Institute of Planners Conference, *People Matter*, was held in Fredericton. Elissa Gollan and Karen Neville were members of the organizing committee for this national conference.

5.2 Solid Waste Services

RSC 8 is also tasked with providing a solid waste disposal service to all its members. These services are provided to the Town of Sussex, Villages of Sussex Corner and Norton, and the LSD's of Norton, Hammond, Johnston, Springfield, Kars, Wickham, Sussex, Havelock, Studholm, Brunswick, Upham and Cardwell. While both the Town and LSD of Hampton are within Region 8's boundaries, they do not currently receive our solid waste services. It should be noted that RSC 8 is not responsible for residential waste *collection*. Contracts with haulers are arranged by the municipality, or in the case of LSD's, by the Province.

In 1995, a contract between the waste commission of the time and Westmorland-Albert Solid Waste (now Southeast Regional Service Commission) began and since then our waste has been trucked to this site in Moncton. At this time, the Sussex Transfer Station was constructed and began operation by Sussex Waste Management. In 2001, the two-bag wet/dry (green/blue) sorting program was implemented in our service area and the transfer station expanded to meet these needs of this program. All waste generated by RSC 8 members is transported to the Transfer Station where it is divided into green/blue streams and shipped to Southeast Regional Service Commission, where it is further processed at sorting stations and recycled as possible.

Throughout 2014 we have been advancing in various contracts. The contract with Southeast Regional Service Commission has been successfully completed effective December 31, 2014 for a period of one year. We continued to focus on our current contract with Sussex Waste Management which expires April 31, 2015.

In 2014, Regional Service Commission 8 applied for and received an Environmental Trust Fund grant from the Province of New Brunswick in the amount of \$38000. This grant was able to support *RSC8: Let's Educate campaign*. RSC8 was able to launch a number of public education and awareness campaigns. These campaigns included:

- A school campaign to educate elementary school aged children on the importance of proper waste sorting and recycling. With help from four elementary schools in our region, RSC8 was able to reach out to more than 800 children. This campaign included class presentations, the set-up of poster boards in libraries and take home bags filled with activity sheets, informational brochures and sorting guides.
- Print, radio and social media campaigns were launched to educate the public on blue/green sorting, recycling, Household Hazardous Waste and illegal dumping. Brochures, newspaper and radio ads and an appearance at the Sussex Farmers Market all helped to inform the public and establish RSC8 as a useful guide when it comes to waste related issues.
- Updating our battery recycling program. New larger capacity canisters were built and older canisters received new decals with the RSC8 logo which allowed the public to familiarize themselves with RSC8.

Throughout 2014, RSC 8 carried out many programs. These programs included:

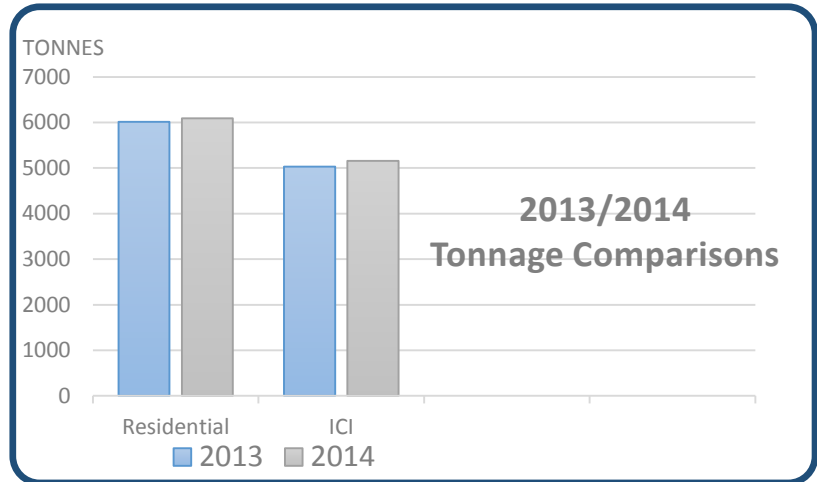
- Two well attended Household Hazardous Waste Collection days with 215 cars taking part in the spring and 423 cars in the fall.
- Two well utilized Residential Waste Free Drop-Off Events with tonnages totalling 37.26 tonnes for the spring and 23.84 tonnes for the fall.
- Two large Illegal Dumping Site clean-ups located on Picadilly Road and Riverview Drive East. RSC8 collaborated with Irving to cleanup a third site along Skunk Hollow Road.

- Community members of Region 8 diverted over 1100kg of batteries from the landfill using our twenty-one (21) free residential battery recycling depots. This is an increase of over 200kg from 2013.
- Support for a number of community clean-ups and events.

The tonnage numbers weighed in at Sussex Waste Management for 2014 were comparable to those of 2013. Residential waste saw a slight increase of approximately 80 tonnes. Also, an increase of approximately 122 tonnes was recognized for Industrial, Commercial and Institutional (ICI) waste. This boost in tonnage could be a result of a number of factors and we will continue to monitor tonnage data in 2015.

We look forward to continuing these programs and further building upon them.

We strive to provide for the efficient, economical and environmentally friendly disposal of solid waste in our Region.



Looking Forward

An application was submitted for a 2015 Environmental Trust Fund grant to help support our *RSC 8: CFL recycling a "bright" idea*. If successful with the application, RSC8 will undertake fabrication of CFL collectors, which will be placed throughout our region. RSC 8 will initiate campaigns and presentations that will expand education programs and awareness on CFL recycling and household hazardous waste with our residents and youth.

5.3 Geomatics

The following GIS activities and projects were carried out over the past year.

- 1) **Road Network Updates:** The road network requires upgrading to maintain an accurate database. This work is completed with road names, road types and other information. Basic updating is required periodically.
- 2) **ArcGIS Server:** Updates of the ArcGIS Server was made throughout the year. It required multiple tasks to be completed in order for the software to work properly. The software will help the staff with the database management.
- 3) **ArcGIS Viewer for Flex:** The Flex viewer is a tool to help manage our GIS Databases. Staff will be able to use our GIS databases and create their own maps.
- 4) **Village of Sussex Corner Plan Review:** Completed the Village of Sussex Corner Rural Plan map (Revision).

- 5) **Village of Norton Plan Review:** Completed the Village of Norton Rural Plan map (Revision).
- 6) **District Property Layer Upgrading:** District mapping of property required upgrading to maintain an accurate database. This work has been completed with property ownership and other information.
- 7) **Building Permit Statistics:** The Inspectors Building Permit Database was updated and clean. Once this was done the data was merged to our property mapping to provide us with a detailed understanding of diversity and the locations of all infrastructures in our area.
- 8) **Preparation Mapping for Region 9 (and some Region 11):** Multiple mapping project (adjustments) for preparing the New RSC8 boundaries, properties, infrastructures, etc.
- 9) **General Planning Support:** GIS staff provides ongoing support to the Development Officers in their administration of Rural Plans and Basic Planning Statements. This responsibility ranges from fairly heavy during the peak construction season to light in the off-season.
- 10) **Other Miscellaneous Duties:** Provide website updates and IT solutions for daily computer/printer issues and server upgrade.

6.0 Accomplishments

During 2014, we continued to provide our mandated services of solid waste and planning. On the planning side we were able to reduce costs and continue to offer the necessary planning services to two municipalities and fourteen local service districts in our Region. Solid Waste was a major focus during 2014 and we continued to explore the best option for solid waste services for our Region. We extended the contract for solid waste disposal with Westmorland-Albert by one year allowing us to have flexibility in determining a long term strategy for our solid waste.

This year saw us broaden the scope of our mandate by taking on more Regional services and facilitating many discussions on possible regional issue that were presented by members of our Region. Below, you will find a list of initiatives that were dealt with by RSC8 and have allowed us to become more involved in Regional issues in order to offer more services on a Regional basis;

- EMO database- the LSD's and municipalities cooperated to provide a comprehensive list of emergency equipment to staff at RSC8. The staff at RSC8 created one Regional database listing all emergency equipment and contact information available in the Region. This list was shared with all of our member communities. This was a great example of Regional cooperation in order to find efficiencies to the benefit of all.
- Collaboration meetings- In 2014 RSC8 began hosting Regional Collaboration meetings on a quarterly basis. These meetings bring the CAO, Village Clerks, Town Manager and Local Service Manager together to discuss Regional issues. These meetings are important as all municipalities and LSD's in our Region are able to have representation around one table in order to discuss opportunities for regional collaboration and areas to find efficiencies
- Gas Tax Applications – recent changes to the way that the Gas Tax Fund is administered allows RSC8 to play a more active role in the Region. RSC8 worked with the Belleisle Pool Committee as

community partners in a Gas Tax Fund application in order to obtain capital funds to re-open the pool. RSC8 continues to work with various groups in our Region for funding opportunities in order to maintain valuable regional facilities in our Region.

- Regional Animal Shelter – A group of concerned citizens approached RSC8 for assistance in determining the feasibility of a Regional Animal Shelter. This is another example of how the residents of Region 8 are establishing RSC8 as the place to go for these type of Regional issues. RSC8 continues to work with this group in hopes of establishing a Regional Animal Shelter in our Region.
- RSC8 Stormwater Management Group – this working group was established to look at the flooding in our Region in order to develop a Regional strategy to flood mitigation. This group is truly a Regional example of working together for the betterment of the Region.
- Increased Public Awareness – In 2014, the staff at RSC8 focused on creating more public awareness of RSC8 and the services they provide. On the solid waste side, we received Environmental Trust Fund money and launched an aggressive advertising campaign to promote our services in the community, schools, trade shows, etc. We hosted a BBQ to recognize the numerous volunteers that helped during the April 2014 flood. We would like to thank our business community who donated all of the supplies needed to host this BBQ.

While these are just a few of the highlights of 2014, we continue to look for more Regional service opportunities in order to offer valuable services at minimal cost.

7.0 Financial Information

Overview of how RSCs are funded

Under the Regional Service Commission, each community pays for the services they receive through one service provider rather than a range of providers.

Regional Service Commission Eight does not have the authority to tax service users. Municipalities within our district are invoiced directly on a quarterly basis for the services they receive. The Province is also invoiced quarterly for the services provided to Local Service Districts within Region Eight's boundaries.

Annual audited financial statements

The annual audited financial statements for 2014 have been provided by PricewaterhouseCoopers LLP.

Per diems and expenses paid out to Board members

Regional Service Commission 8

Directors

Submitted and approved expenses

Jan. 01, 2014 to December 31,

2014

Regional Service Commission 8

James McCrea, Chair	Totals
Attends: Board and Provincial meetings also attends Committee meetings	
Per Diem	\$4,948
Tech Allow	\$1,440
Kilometres	\$1,331
Lodging	\$0
Meals	\$362
Total	<u>\$8,081</u>

Karin Boye, Vice-Chair	
Attends: Board meetings and Committee meetings	
Per Diem	\$2,440
Tech Allowance	\$1,440
Kilometres	\$692
Lodging	\$0
Meals	\$166
Total	<u>\$4,738</u>

Juliana Booth	
Attends: Board meetings and Committee meetings	
Per Diem	\$1,955
Tech Allowance	\$1,440
Kilometres	\$381
Meals	\$0
Total	<u>\$3,776</u>

Ken Chorley	
Attends: Board meetings and Committee meetings	
Per Diem	\$1,495
Tech Allowance	\$1,440
Kilometres	\$394
Meals	\$0
Total	<u>\$3,329</u>

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Bryant Dunfield
Attends: Board meetings

Per Diem	\$1,195
Tech Allowance	\$1,440
Kilometres	\$164
Meals	\$0
Total	<u>\$2,799</u>

Steven Gillies
Attends: Board meetings

Per Diem	\$1,430
Tech Allowance	\$1,440
Kilometres	\$73
Meals	\$0
Total	<u>\$2,943</u>

Frank Jopp
Attends: Board meetings and
Committee meetings

Per Diem	\$2,210
Tech Allowance	\$1,440
Kilometres	\$358
Meals	\$0
Total	<u>\$4,008</u>

Tammie Spraggett
Attends: Board meetings

Per Diem	\$1,490
Tech Allowance	\$1,440
Kilometres	\$210
Meals	\$0
Total	<u>\$3,140</u>

Marc Thorne
Attends: Board meetings and
Committee meetings

Per Diem	\$1,525
Tech Allowance	\$1,440
Kilometres	\$0
Meals	\$0
Total	<u>\$2,965</u>

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John Henderson	
Attends: Board meetings	
Per Diem	\$1,200
Tech Allowance	\$1,440
Kilometres	\$477
Meals	\$0
Total	<hr/> \$3,117

Tipping Fees received

RSC8 does not receive tipping fees directly as we are currently in a contract with Sussex Waste Management to operate the Sussex Transfer Station. Under this contract RSC8 receives SWM's services and the cost of operation and management is retained by them through a portion of the tipping fees collected.

RSC8 received an amount of \$32,817 from Sussex Waste Management in 2014 for tipping fees in excess of the contract for the previous year. Also received from the tipping fee was the amount of \$110,108 for Corporate Services Administration.

Other fees received from members and persons

Building permit fees and planning fees are collected on behalf of the member Municipalities and Local Service Districts within our region. These fees are returned to the members on a quarterly basis. The annual amounts returned for 2014 are as follows:

Regional Service Commission 8

Municipality	Building Permit Fees	Planning Service Fees
Village of Sussex Corner	8,397	800
Village of Norton	8,945	1,750
Local Service Districts		
Sussex	12,130	2,125
Hampton	18,235	1,900
Brunswick	1,310	2,850
Cardwell	6,434	3,125
Hammond	10,515	550
Havelock	427	1,850
Johnston	6,360	2,750
Kars	5,285	2,000
Springfield	6,715	3,975
Studholm	11,310	6,200
Waterford	3,770	625
Upham	4,924	2,750
Wickham	2,975	1,375
Norton	5,640	3,375
Total returned	113,372	38,000

ETF funding

ETF funding was granted in the amount of \$38,000. Details are included under Solid Waste Services.

8.0 Contact Information

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